

Partnership Gwinnett Public Funding Entity (PG PFE)
Meeting Minutes
December 12, 2017
10:05 A.M.
Jackson EMC Conference Room | 2nd Floor
6500 Sugarloaf Parkway, Duluth GA 30097

Voting Board Members Present:

Charlotte Nash, Chairman, Gwinnett County
Glenn Stephens, County Administrator, Gwinnett County
Jimmy Burnette, Gwinnett Municipal Association
Lisa Anders, Explore Gwinnett
Joe Allen, Executive Director, Gwinnett Place CID
Joe Heffron, CFO, Gwinnett County Public Schools
Kathy Holland, Planning & Development Director, Gwinnett County

Non-Voting Board Members Present:

Mike Levensgood, 2017 Partnership Gwinnett Chairman
Nick Masino, CEDO, Partnership Gwinnett
Craig Brown, CFO, Gwinnett Chamber

Also Present:

Richard Carothers, PFE Attorney
Jennifer Fennell, Jackson EMC
Karen Fine Saltiel, Primerica Financial Services
Craig Hudson, Merial/Boehringer Ingelheim
Trey Ragsdale, Kaiser Permanente
Taylor Anderson, Blue Landworks
Mark Farmer, Economic Development Manager, Gwinnett County
Roman Dakare, Economic Development Manager, Gwinnett County
Haley Tolbert, Director, Partnership Gwinnett
Li Wong, Partnership Gwinnett

1. **Call to Order** –Mayor Jimmy Burnette
2. **Approval of Meeting Minutes for 4/17/2017** – Move by Charlotte Nash to approve minutes, second by Joe Heffron and so carried with no discussion 7-0.

Vote: Nash-yes, Allen-yes, Stephens-yes, Holland-yes, Burnette-yes, Heffron-yes, Anders-yes

3. **Discuss 4th Quarter Implementation Committee – Nick Masino**

Discussed the large attendance and the testimonial of ViaSat’s work with GCPS, but no action.

4. Staff Update – Nick Masino

Nick announced the hiring of Terrell Davis and the separation of Megan McDonald.

5. Financial Update – Craig Brown

Craig Brown reviewed the income and expenses since the March PFE meeting.

6. 2018 Budget – Craig Brown and Nick Masino

Approval of proposed budget by Craig Brown and Nick Masino which included two new positions. – Move by Charlotte Nash to approve budget with two new positions, second by Lisa Anders with no discussion, 7-0

Vote: Nash=yes, Allen=yes, Stephens=yes, Holland=yes, Burnette=yes, Heffron=yes, Anders=yes

7. 2018 Partnership Gwinnett PFE Agreement between PFE and Gwinnett Convention and Visitors Bureau dba Explore Gwinnett Action Item - Action Required - Move to approve made by Joe Allen, second by Lisa Anders, and so carried with no discussion, 7-0

Vote: Nash=yes, Allen=yes, Stephens=yes, Holland=yes, Burnette=yes, Heffron=yes, Anders=yes

8. Next Meeting – Move to approve next meeting on March 5th at 11:30 a.m. made by Glenn Stephens, second by Joe Heffron, and so carried with no discussion, 7-0

Vote: Nash=yes, Allen=yes, Stephens=yes, Holland=yes, Burnette=yes, Heffron=yes, Anders=yes

9. Adjournment - Motion to adjourn by Joe Allen, second by Glenn Stephens, and so carried with no discussion, 7-0.

Vote: Nash=yes, Allen=yes, Stephens=yes, Holland=yes, Burnette=yes, Heffron=yes, Anders=yes